

EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 17th December, 2014 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 4th day of December 2014

Jeff Hughes
Head of Democratic and
Legal Support Services

Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion.

AGENDA

1. Chairman's Announcements

To receive any announcements.

2. Minutes (Pages 9 - 18)

To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 1 October 2014.

3. Declarations of Interest

To receive any Members' declarations of interest.

4. Petitions

To receive any petitions.

5. Public Questions

To receive any public questions.

6. Presentation - Stansted Airport

To receive a presentation from Andrew Harrison, Managing Director, Stansted Airport.

7. Members' questions

To receive any Members' questions.

8. Executive Report - 7 October 2014 (Pages 19 - 26)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

(A) Bishop's Stortford Conservation Area Appraisal and Management Plan

Minute 287 refers

(B) Sawbridgeworth Conservation Area Appraisal

Minute 288 refers

9. Executive Report - 4 November 2014 (Pages 27 - 38)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

(A) Brickendon Conservation Area Appraisal and Management Plan

Minute 314 refers

(B) Little Berkhamsted Conservation Area Appraisal and Management Plan

Minute 315 refers

(C) East Herts Gypsies and Travellers and Travelling Showpeople Identification of Potential Sites Study, September 2014

Minute 316 refers

- (D) Mead Lane Urban Design Framework

Minute 317 refers

- (E) Neighbourhood Planning Guidance Note

Minute 318 refers

- (F) Greater Essex Demographic Forecasts 2012 – 2037 Phase 6 Main Report, September 2014

Minute 319 refers

- (G) Delivery Study Update Report

Minute 320 refers

- (H) Duty to Co-operate Update Report

Minute 321 refers

- (I) East Herts Resident Survey on the Draft District Plan, July 2014

Minute 322 refers

10. Executive Report - 2 December 2014

To receive a report (to follow) from the Leader of the Council and to consider recommendations on the matter below:

- (A) Council Tax Support Scheme

Note – Members are asked to bring their copies of the Executive agendas to the meeting.

11. Development Management Committee: Minutes - 15 October 2014 (Pages 39 - 58)

Chairman: Councillor Mrs R Cheswright

12. Human Resources Committee: Minutes - 22 October 2014 (Pages 59 - 68)

Chairman: Councillor G McAndrew

To consider a recommendation on the matter below:

(A) Pay Policy Statement

Minute 305 refers

13. Environment Scrutiny Committee: Minutes - 11 November 2014 (Pages 69 - 78)

Chairman: Councillor M Pope

14. Development Management Committee: Minutes - 12 November 2014 (Pages 79 - 110)

Chairman: Mrs R Cheswright

15. Community Scrutiny Committee: Minutes - 18 November 2014 (Pages 111 - 116)

Chairman: Councillor Mrs D Hollebon

16. Licensing Committee: Minutes - 20 November 2014 (Pages 117 - 124)

Chairman: Councillor R Beeching

17. Corporate Business Scrutiny Committee: Minutes - 25 November 2014 (Pages 125 - 134)

Chairman: Councillor G Jones

18. Audit Committee: Minutes - 26 November 2014 (Pages 135 - 142)

Chairman: Councillor J Ranger

19. Development Management Committee: Minutes - 10 December 2014

*Chairman: Mrs R Cheswright
(report to follow)*

20. Calculation of the Council Tax Base 2015/16 (Pages 143 - 150)

To consider a report of the Executive Member for Finance.

21. East Herts Member Development Pledge (Pages 151 - 156)

To consider a report of the Executive Member for Community & Partnership Liaison.

22. Motions on Notice

To receive Motions on Notice.

DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

Audio/Visual Recording of meetings

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting should focus only on those actively participating and be sensitive to the rights of minors, vulnerable adults and those members of the public who have not consented to being filmed.